

Town of Amboy
TOWN BOARD MINUTES-April 20, 2016
Amboy Town Hall-7:00 pm

Present: Kathleen Wilkinson-Supervisor
Bruce Stone, Lawrence Rayder, Mark McNabb, &
Richard Bryant-Councilmen
Mary Ann Clark-Town Clerk

Others Present: John Perkins III-Highway Superintendent
Tim Kelley-Planning Board Chair/Historian
Vivian Walker, Pam Clark, & Corey Douglas-W.
Amboy Fire Dept.
Nancy Butler-Town Accounting Officer
Paul Baxter-Tug Hill Circuit Rider

At 7 pm, Mrs. Wilkinson called the meeting to order, and asked everyone to stand for the Pledge of Allegiance.

Reading of the Minutes-The clerk read the minutes from the March 16, 2016 board meeting, and they stood approved.

Dept Head Reports:

Fire Dept-The fire dept. gave a copy of their status report on calls, and their first quarterly report to the supervisor, board members, and clerk. There were 28 total alarms, including 3 MVAs, and 10 EMS calls. The fire dept. will be holding a chicken barbeque, flea market, and craft fair, on May 21, from 9-4. Chicken will start at 11:30, until gone. The fire dept. will also be holding events on June 24th, and July 23 & 24th. They also mentioned that October will be Fire Safety Month, and they are hoping to raise \$364.00 for helmets for school children, so any donations would be appreciated. Their report is on file in the clerk's office.

Legislator-David Holst was not at the meeting.

Highway Report- John Perkins reported that the town workers are now on 4 10's, and Mrs. Wilkinson reported that the town received \$82,879.00, in CHIPS money, and \$18,918.00, in Pave New York money.

Tug Hill Commission-Paul Baxter reported that the local government conference in Watertown was once again a success, with many participants from Amboy. Paul left a copy of Headwaters for the board members, which is the annual report of the Tug Hill Commission. Paul mentioned that the Salmon Rivers Council of Governments would be having a meeting on Monday, April 25th, at the Altmar/Albion Municipal Building, at 7 pm. And finally Paul mentioned that if anyone had an idea for training topics, to please let Paul know.

Historian-Tim Kelley was unable to attend the meeting, no report was given.

Planning Board-Once again Tim Kelley was unable to attend the meeting, but he had a copy of the minutes from the March 30th planning board meeting for the supervisor, board members, and clerk.

Those minutes are on file in the clerk's office.

Codes Officer- Wayne Hall submitted a written report for the supervisor, board members, and clerk. It is on file in the clerk's office. The report included a summary of building permits from 01/01/2015-12/31/2015.

Dog Control-Karen Ashley did not submit a report again this month.

Tax Collector-Nancy Heintz has submitted her report to the county.

Town Justice- Judge Dunham did not attend the meeting.

Town Clerk- Mary Ann Clark took in \$82.00. This was for 1 marriage license, and 6 dog licenses. The supervisor received a check for \$53.50, NYS Health Dept. received a check for \$22.50, and Animal Population Control received a check for \$6.00. The report is on file in the clerk's office.

After the dept. head reports, Mrs. Wilkinson introduced Nancy Butler, town accounting officer, to the audience. Ms. Butler explained that she needed to do some budget transfers for 2015. Ms. Butler supplied a printout, with the budget transfers listed, and explained that the transfers were simply moving money from areas that have extra money, to areas that have gone overbudget. Ms. Butler also explained that it's best to do the transfers in the same year, but that wasn't possible in 2015, so she wanted to do it now. Ms. Butler answered any questions anyone had, and then Mr. Stone made the motion to accept the General Fund budget transfers for 2015, in the amount of \$8,405.78. His motion was seconded by Mr. Rayder, and all were in favor. Next Mr. Bryant made the motion to accept the Highway Fund budget transfers for 2015, in the amount of \$42,668.99. His motion was seconded by Mr. Rayder, and all were in favor. After the budget transfers were accepted, Mrs. Wilkinson asked Ms. Butler if there was anything else she wanted to say? Ms. Butler said no, and Mrs. Wilkinson replied that she would say it for her. Mrs. Wilkinson then went on to explain that when Ms. Butler came to work for the town, she brought with her a set of accounting books, that she had purchased and/or earned while working for the Town Of Constantia. The books were stored in the supervisor's office, but in January, after the former supervisor resigned, Ms. Butler could no longer find the books in the office. She spoke to the former supervisor, and asked about the books, and he told her they were at his house, and she could have them back in the spring, when he returned from Florida. After returning from Florida, the former supervisor informed Ms. Butler that the books he had in his possession contained the name of a former board member, so they must not be Ms. Butler's books. Mrs. Wilkinson then asked the board for a motion to replace Ms. Butler's books, and also purchase a set for the town. Mr. Bryant made the motion, it was seconded by Mr. Rayder, and all were in favor.

Open to the Public- At this time the meeting was opened to the public. No one had any questions or comments.

Old Business- The Oswego Co. Emergency Management training was re-scheduled for March 23, 2016. John Perkins, Highway Superintendent, and Kathleen Wilkinson, Supervisor, both attended. The program was presented by Homeland Security, and the Oswego Co. Emergency Management Office. The meeting was well attended, and provided the participants with a lot of information.

A bill that was received from Shelter Point Life Ins. Co., for NYS mandatory short term disability was researched with the NYS Teamster's Union, and Ellis Insurance Co., and was found to be redundant,

and no longer needed. The policy will be cancelled as of May 6, 2016.

A new department head at McFee Ambulance contacted the town clerk, and supervisor, to discuss a significant increase to the annual contract. Discussions are ongoing at this time, but the town can expect at least some sort of increase for the next several years.

**New Business- Cynthia Stanton, ZBA Chairwoman, has provided the Zoning Board of Appeals meetings schedule. Meetings will be held at 6 pm, on the following dates:
Wednesday, April 27th**

Wednesday May 25, 2016

Wednesday June 29, 2016

Ms. Stanton said that other meetings will be held as needed for variances.

The Salmon Rivers Council of Government meeting is set for April 25, 2016 at 7:00 pm, at the Altmar-Albion Municipal building. All board members are welcome to attend.

The town has a signed agreement with the Oswego County Highway Dept. for mowing County Highways, beginning May 1, 2016 through November 1, 2016, at \$125.00 per mile, for 18 miles one way.

Mrs. Wilkinson also reported that the constable would like to be on the payroll. The board members all agreed that would be fine.

Approval of the bills- Mr. McNabb made the motion to approve Highway Fund vouchers #79-103, on abstract#004-16, in the amount of \$15,794.18. His motion was seconded by Mr. Bryant, and carried. Mr. Rayder made the motion to approve General Fund vouchers #59-78, on abstract#004-16, in the amount of \$27,469.84. His motion was seconded by Mr. Stone, and carried.

Supervisor's Report-Balance sheets and reconciliation summaries for both the General & Highway Funds were provided to the board members, and clerk. Also a full copy of the monthly financial statements was provided. A copy of all financial reports are available from Ms. Butler, town financial officer, or from the supervisor.

Open to the Public-Once again the meeting was opened to the public. It was announced that the ZBA will be holding works sessions to find out exactly what paperwork needs to be filed.

Adjournment-With no other business to attend to, Mr. Bryant made the motion to adjourn, seconded by Mr. Stone, and carried.

Respectfully submitted,
Mary Ann Clark
Amboy Town Clerk