

Town of Amboy
TOWN BOARD MINUTES-February 17, 2016
Amboy Town Hall-7:00 pm

Present: Kathleen Wilkinson-Supervisor
Bruce Stone, Lawrence Rayder, Mark McNabb, &
Richard Bryant-Councilmen
Mary Ann Clark-Town Clerk

Others Present: John Perkins III-Highway Superintendent
Tim Kelley-Planning Board Chair/Historian
Tom Oderkirk, Sr. -President, W. Amboy Fire Dept.
Paul Baxter-Tug Hill Circuit Rider
Ed Lescenski-Historical Society

Call to Order:

The meeting was called to order at 7pm, by Supervisor Wilkinson, who asked everyone to stand for the Pledge of Allegiance.

Reading of Minutes:

Mr. Bryant made a motion to dispense with the reading of the January 20th minutes because of their length (11 pages). His motion was seconded by Mr. Stone, and carried.
The clerk did read the minutes from the February 6th audit meeting, and they stood approved.

Supervisor's Appointment:

Mrs. Wilkinson reported that she had asked the former custodian to turn in her keys to the building, and after discussing it with all the board members, appointed the town clerk to be the custodian.

Dept Head Reports:

Fire Dept-Mr. Oderkirk gave copies of the status report on calls to the supervisor, board members, and clerk. That report is on file in the clerk's office. He also gave a copy of their liability insurance certificate to the clerk, and that is also on file. Mr. Oderkirk also reported that the fire dept. plans on having 4 lawnmower races this year, and would also like to set up some dates for using the park for some fundraisers. The fire dept. will be holding a pancake breakfast on Saturday, February 20th, from 8-11 am. Also questioned whether their 4th quarter audit report is sufficient, or are they also suppose to submit an end of year report? Mrs. Wilkinson said she would look into that, and let them know.

Legislator-Mr. Holst was not at the meeting, no report was given.

Highway-John Perkins III gave a written report to the supervisor, board members, and clerk. It is on file in the clerk's office.

Tug Hill Commission-Mr. Baxter wanted to remind everyone of the Local Government Conference being held in Watertown at the end of March, and in order to only pay \$50 to attend, registrations must be mailed before March 9th. Mr. Baxter did obtain information on when to lower the flag, and said he had added a widget to the website, with that information. He said to try it out, and if we didn't want it, he could take it back off. Mr. Baxter also gave a flyer to the supervisor, board members, and clerk, for a training program being held on Fiscal Oversight/Red Flags for Fraud. There will be two

presentations held: Wednesday, March 2, 2016 at the Trenton Municipal Center in Barneveld, N.Y., and Thursday, March 3, 2016, at the Tailwater Lodge in Altmar. Both presentations will be from 7-9 pm., and Mr. Baxter said it is an excellent presentation.

Historian-Tim Kelley reported that he had been working on a project "A Brief History Of Amboy." He wanted to thank both Ed Lescenski, and Dick Bryant for their help.

Planning Board-Tim Kelley gave a copy of the minutes from the January 27, 2016 meeting to the supervisor, board members, and clerk. The minutes are on file in the clerk's office. Mr. Kelley also mentioned that the planning board and ZBA both need one more member.

Codes Officer- Wayne Hall reported that there has been no activity, so he did not file a report.

Dog Control-Karen Ashley gave a written report to the supervisor, board members , and clerk. It is on file in the clerk's office.

Tax Collector-Nancy Heintz was not present at the meeting , but tax collecting is going well.

Town Clerk-Gave her report to the supervisor. Took in \$70, gave a check to the supervisor for \$58.00, and \$12.00 went to Animal Population Control Program. All monies were for dog licenses. The report is on file in the clerk's office.

Town Justice- Not present at the meeting.

Open to the Public: At this time the meeting was opened to the public. Ed Lescenski of State Rt. 69 in W. Amboy wanted to report that the Historical Society would be having an Open House at the Historical Museum on April 17, 2016, from 1-4 pm. Orton Hollow will be re-capped.

Old Business: Mrs. Wilkinson reported that a park reservations notice will be sent to the Queen Central News. To make reservations people can contact the Town Custodian at (315) 964-1165. Mrs. Wilkinson then explained that the role of town custodian has been expanded to include the town hall, highway office, break room, and bathroom, and Leemann Memorial Park. The park responsibilities will include reservations, and cleaning.

Oswego Co.Emergency Management training was cancelled due to weather, and will be rescheduled. WAVFD members who were to attend- Steve Raymo, Vivian Walker, and Will Look will be notified of the new date, when available.

The town is still seeking individuals to fill vacancies on the Planning Board, Zoning Board of Appeals, and the Board of Assessment Review. Ads have been placed in the QCN, with no responses. Dick Bryant then made a motion to pass a resolution that reads: **Be it resolved that on 2/17/2016 the town board appoints Cynthia Stanton to the ZBA for a 1 year term until 12/31/16, and Myrna Stone to the position of alternate for both the Planning Board, and ZBA, for a 1 year term, until 12/31/16.** Bruce Stone seconded the motion, and it was carried: Stone-yes, Rayder-yes, McNabb-yes, Bryant-yes, and Wilkinson-yes.

New Business: The judiciary audit and resolution has been mailed in to the chief internal auditor for the NYS Office of Court Administration.

It was decided by the board to wait on the Code of Ethics discussion until after the Local Govt. Conference.

A copy of the payroll schedule for 2016 is available to monthly employees.

Frontier Communications is working on a proposal for telephone and internet service for the town, with the goal of significantly reducing the monthly expense.

Eastern Shore Associates and NYMIR representative Alan Wright met with the Supervisor and Highway Superintendent, to review policies for annual update and renewal. It was determined that the town is well covered.

A temporary repair to the town hall telephone lines has been done. A permanent repair will be completed by the end of April.

Approval of the Bills: Mr. Stone made the motion to approve Highway Fund vouchers #26-45, on abstract #00216, in the amount of \$19,777.29. His motion was seconded by Mr. Rayder, and carried. Mr. Rayder made the motion to approve General Fund vouchers #26-38, on abstract #00216, in the amount of \$4,466.14. His motion was seconded by Mr. McNabb, and carried.

Supervisor's Report: Both balance sheets and reconciliation summaries were provided, along with the full monthly financial statement. A copy of all financial reports are available from Ms. Butler, town accounting officer, or the supervisor.

Open to the Public: With no other business to attend to, the meeting was once again opened to the public. No one had any questions or comments.

Adjournment: At 8:08 pm, Mr. Bryant made the motion to adjourn, motion seconded by Mrs. Wilkinson, and carried.

Respectfully submitted,
Mary Ann Clark
Amboy Town Clerk