

The Town of Amboy
TOWN BOARD MINUTES-March 18, 2015
7:00 pm Amboy Town Hall

Present: Barry Leemann-Supervisor
Frank Romanowski-Deputy Supervisor
Kathleen Wilkinson, Bruce Stone, & Susan Halbritter-
Council Members
Mary Ann Clark-Amboy Town Clerk

Others Present: John Perkins III-Highway Superintendent
Tim Kelley-Planning Board Chair/Historian
Jim Goldsberry-Outgoing Assessor
Paul Baxter-Tug Hill Circuit Rider

CALL TO ORDER:

Mr. Leemann called the meeting to order at 7:00 pm, and asked the members of the Fire Dept. that were present to lead everyone in the Pledge of Allegiance.

Reading of Minutes:

Mr. Leemann reported that the board members had been able to review the February, 2015 minutes, and asked if any of the board members had any problems with the minutes? No one did, so they stood approved.

Dept Head Reports:

Fire Dept- Vivian Walker gave copies of the status report on calls, and the personnel roster to the Supervisor, board members and clerk. They are on file in the clerk's office. Mrs. Walker reported that the second round of snowmobile races had to be cancelled, as there wasn't enough snow on the track. Mr. Leemann said that the check for the second payment to the Fire Dept. from the town, would be ready for them on Friday.

Legislator-David Holst was not at the meeting. No report was given.

Highway Superintendent- John Perkins III gave a written report to the Supervisor, board members, and clerk. It is on file in the clerk's office. He also included a list of equipment he would like to put up for auction. Mrs. Wilkinson wanted to know if there was an amount for a minimum bid on any of the equipment, and what sort of time frame would these things be listed on the auction site? Mr. Perkins said he was looking into those things, but also mentioned that if the amounts bid weren't high enough, the town could always reject the bid.

Town Clerk- The clerk gave her report to Mr. Leemann, and it is on file in her office. Of \$113.00 taken in, \$102.00 was paid to Mr. Leemann, and \$11.00 went to Animal Population Control.

Assessor-Jim Goldsberry, our outgoing assessor reported that the transition to the new sole assessor is going smoothly. Mr. Goldsberry said that he knows Mr. Wheeler, and likes him. Mr. Goldsberry also mentioned that all the property records are up to date, and that Mr. Wheeler was glad to have Mr. Goldsberry's help with finalizing all the exemptions. Mr. Wheeler can be reached at (315) 558-2171.

Building & Codes- Mr. Hall gave a written report to the Supervisor, board members, and clerk, which

is on file in the clerk's office. The report included open building permits, building permit inspections, and a violation summary.

Dog Control- Karen Ashley gave a written report to the supervisor, board members, and clerk. It is on file in the clerk's office. Mr. Leemann said that on the report Karen had mentioned a dog that was found on Cable Rd. Reggie Sampson mentioned that she wished the dog control officer would stop by her store, and let her know when a dog is found, or missing, as lots of people from both Oswego and Oneida counties come into the store, and Mrs. Sampson could pass along information from the DCO. Mr. Romanowski mentioned that all people have to do is call the DCO, if they have a missing dog.

Mr. Leemann also reported that Mrs. Ashley will resume the enumeration, once the snow has melted.

Planning Board-Tim Kelley submitted the minutes from the February 25, 2015 Planning Board meeting. He said that is what he will be doing from now on, instead of a separate written report. The minutes are on file in the town clerk's office.

Historian-Tim Kelley gave a written report to the Supervisor, board members, and clerk. It is on file in the clerk's office.

Tug Hill Circuit Rider- Paul Baxter reported that there will be a workshop in the town of West Monroe, conducted by Phil Street, on Thursday, March 19th, from 7-9 pm. The workshop concerns the basics for ZBAs, with an emphasis on variances. Paul also mentioned that a week from tomorrow would be the Local Government Conference in Watertown, and he hoped to see a lot of people from Amboy, in attendance. He also mentioned that he is still working on updating the town's website, and Mrs. Halbritter has given him lots of material to work with. He said he is busy organizing past years, with an emphasis on trying to show the current year. Mr. Romanowski inquired as to whether photos on the website could be updated, and would Mr. Baxter be willing to do that? Mr. Baxter said he could, and then took some pictures at the board meeting, when he had finished his report.

Tax Collector- Reggie Sampson reported that she had 40 more non pays this year than she had last year. She reported that she will still be accepting payments until the end of March, then she has to turn in her books to the county. Mr. Romanowski asked if every year she has a stack of bills returned to her? Mrs. Sampson said yes, she does, but it is up to the individual tax payer to update their address, not up to the tax collector.

Mr. Leemann then said that in January, the clerk had not been appointed as registrar, and he asked for a motion to appoint her now, which would be retroactive to January. Mrs. Wilkinson made the motion, it was seconded by Mr. Stone.

Carried: Wilkinson-yes, Stone-yes, Halbritter-yes, Romanowski-yes, and Leemann-yes

Open to the Public- Next the meeting was opened to the public, no one had any questions or comments.

Old Business- Mr. Leemann reported that on February 28, 2015 the board had conducted audits on the Justice, Town Clerk, and Supervisor's financial records. All were deemed satisfactory, and in the case of the town justice, the report was sent to the appropriate agency, for filing.

Secondly, Mr. Leemann made the motion to adopt the first official, written job description, which had been created by the planning board, and pertains to the duties of the dog control officer. His motion was seconded by Mr. Romanowski.

Carried: Wilkinson-yes, Stone-yes, Halbritter-yes, Romanowski-yes, and Leemann-yes
All were in favor.

New Business- Mr. Leemann explained that a local law will need to be passed, to change grievance day, and the board needs to set a date for a public hearing. Mrs. Halbritter made the motion to have a public hearing before the next board meeting, which will be April 15, 2015, at 7 pm. Mrs. Wilkinson seconded the motion.

Carried: Wilkinson-yes, Stone-yes, Halbritter-yes, Romanowski-yes, and Leemann-yes
The local law will be #1 for 2015.

Next Mr. Stone made the motion to pass a resolution agreeing to all the notations on the sample resolution provided by the State Dept. of Transportation, giving the town permission to work in the State's right of way, if necessary. Superintendent John Perkins filled out a Highway Work Permit Application, and that and the completed resolution will be returned to the State D.O.T. Mr. Stone's motion was seconded by Mr. Romanowski.

Carried: Wilkinson-yes, Stone-yes, Halbritter-yes, Romanowski-yes, and Leemann-yes
Resolution adopted.

Mr. Leemann next reported on the new sole assessor. He was appointed at the February board meeting, and his name is Warren Wheeler. Mr. Wheeler can be reached at (315)-558-2171. Mr. Goldsberry will be assisting with the transition, until the end of March. Mr. Leemann said an ad will be placed in the Queen Central, and notification will be posted on all the town's bulletin boards.

Approval of the Bills- Mr. Leemann made the motion to approve General Fund vouchers #27-45, on abstract #003-15, in the amount of \$29,672.92. His motion was seconded by Mr. Romanowski, and carried. Mrs. Wilkinson made the motion to approve General Fund SF voucher #46, the second payment to the fire dept, on abstract #003-15, for \$40,000.00. Her motion was seconded by Mr. Romanowski, and carried. Mrs. Halbritter made the motion to approve Highway Fund vouchers #48-76, on abstract #003-15, in the amount of \$25,695.66. Her motion was seconded by Mr. Stone, and carried.

Supervisor's Report- Mr. Leemann gave both the General and Highway fund reconciliation summary and balance sheets to the board members and clerk. He said the whole financial report is on file in his office, if anyone needs to see it.

Open to the Public- At this time the meeting was once again opened to the public. There were no questions or comments.

Adjournment- With no other business to attend to, at 7:45 pm, Mrs. Halbritter made the motion to adjourn. It was seconded by Mrs. Wilkinson, and carried.

Respectfully submitted,
Mary Ann Clark
Amboy Town Clerk